

City of Forest Hills

Meeting Minutes

February 12, 2018

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

**City Commissioner Members:** Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Susie Strange (Safety), and Lydia Moel (Sanitation).

**City Employees:** NSAP Lt. Hondro Cabrera (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

**Others Present:** Jim and Linda Ayres

Pledge of Allegiance. Roll Call:

Minutes of the last meeting were read and Com. Henry made a motion to approve the minutes as read. Com. Doll seconded the motion. Motion carried.

Finance: The City has assets of \$470,490 in the various accounts and there are just \$2,481.00 outstanding in taxes payable. Com. Henry then made a motion to pay the bills, seconded by Com. Moel. Motion carried.

Sanitation: There have been no problems this past month. Com. Moel said that the Easter Egg Hunt will be March 24<sup>th</sup>. Postcards will be sent out to the residents. She thought the City should purchase an Easter Bunny suit. Com. Henry said her friend is glad to be the Easter Bunny and has his/her own suit. An email was received from a resident the dropping of the newsletter. The Mayor also received a letter from a senior resident who does not own a computer and was not happy about the elimination of the newsletter. Discussion followed about sending out a survey to see who does not have a computer to access the website. The survey would let them indicate if they would like to receive a monthly copy of the meeting minutes. Also, those who would be willing to give the City their email addresses and phone numbers. The clerk will send out a survey in the next few weeks.

Com. Moel also brought up an RV sitting in a driveway. There is also trash constantly sitting outside. Although there is no ordinance to enforce the RV, the trash is a violation of Metro. Lt. Cabrera called IPL about the problem and it was going to be looked into. The City Attorney will send a letter to Metro to see if Metro will do anything about it.

It was also mentioned that trees are being cleared on the Hwang property in preparation for the new building. There was concern about the tree line at Axminster. Mr. Madison mentioned that there is a landscape plan in place.

Public Safety: No calls during the month. Lt. Cabrera checked the monthly crime report and there was no significant crime in the area. One resident reported that outgoing mail with checks she had put in her mailbox had been stolen. She was told to stop payment on the checks. No other reports had been received.

Public Works: The month has been quiet.

City Clerk: There was discussion about updating the website. Com. Moel made a motion to enter into a contract with ink Publishing and Design, seconded by Com. Henry contingent on a few questions being answered and the company agreeing to wait for the last payment until the website was complete. The clerk will contact Ms. Blair to clarify some questions and let the Board know the answers so that the contract can be signed and work can start soon.

City Attorney: A motion to approve municipal order extending the cable tv franchise agreement for a ten year term was made by Com. Strange, seconded by Com. Doll. Motion carried.

A letter was sent to a resident who allows their sidewalk to remain muddy due to ruts on the grass. If it is not cleared up, the City will hire someone to fill in the mess and then put a lien on the house for the cost.

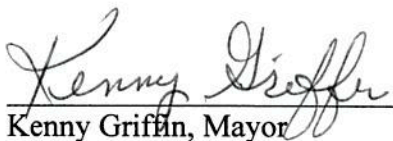
Mr. Singler requested the Clerk send him what might still be owed on the estate sale so that liens can be released.

City Engineer: Nothing to report.

Mayor: The Mayor, Mark Madison and John Singler will be attending a preconstruction meeting this coming Friday with the state highway department and TARC about the sidewalk project.

Church: Linda Ayres reported that they are working on the renovation of the Church now that the mold situation has been resolved. She estimated that it would take from two to four months for it to be completed.

Meeting was adjourned at 7:50 p.m.

  
Kenny Griffin, Mayor

  
Pat Cooke, Clerk

Date approved: 3/12/18

The minutes stand unapproved until signed.